

New Wireless Laptop Sign in Procedures Student

Open Laptop and turn on.

Press the Ctrl/Alt/Delete keys at the same time.

Log in Screen:

Username: 3 letter school name-student (unt-student)

Password: no password

Click on OK.

BE PATIENT!!! It takes a few minutes for the laptop to hook up to the wireless network.

Keep an eye on your battery icon (at the bottom of the screen). It will tell you how much time the battery has left.

Shutdown Procedures ----

Click on the Start button.

Click on Shutdown

Make sure Shutdown appears in the blue box.

Click on Ok.

Make sure the laptop is completely off before closing it. When placing it in the cart, be sure to connect it to the electrical power supply.

Teacher Wireless Cart Instructions

- **Each cart contains 16 wireless laptop computers, a printer, and a supply of 16 extra batteries.**
- **The cart must be plugged into an outlet and a computer drop.**
- **The router, on the side of the cart, must have all lights blinking. If the lights are not blinking, then the router hasn't booted up yet.**
- **When students remove laptops from the cart, be sure to stress that they carefully unplug them and place the cord back on the shelf. It will make it easier when they go to place them back on the shelf. The cords will not be tangled.**
- **When returning the laptops to the carts, be sure the laptops are plugged back in so the batteries can recharge.**

Battery Life –

- **The battery icon on the bottom right tool bar will indicate how much time is left on the battery.**
- **Changing a battery:**
 - **If computer is shutdown, depress the battery button located on the back of the laptop and slide battery out. Replace with one of the batteries in the charger and place discharged battery in the charger in it's place.**
 - **If the computer is not shutdown, take the computer to the cart and plug it into the electrical power supply and then replace the battery.**
- **All laptops are numbered and should be placed in their corresponding slots.**
- **Please be sure they are all accounted for at the end of each use.**

Please make students aware that each laptop has a tracking chip in it, in case of theft.